

Amesbury Public Schools



School Library Media Centers Long Range Plan

2010 - 2015

Approved by the Amesbury School Committee on March 17, 2009

Long Range Plan Committee Members

Mayor Thatcher Kezer
Dr. Charles Chaurette – Superintendent
Leslie Murray – Principal, Amesbury High School
Walter Helliesen – Principal, Amesbury Elementary School
Telena Imel – Curriculum Director
Clare Dombrowski – Amesbury Public Library
Margie Walker – Amesbury Public Library
Maureen Hardin – Amesbury Middle School
Mia Rowlands – Amesbury High School
Mary Ann McGrath – Cashman Elementary School
Kathy Rogers – Amesbury Elementary School
Brenda Rich – parent
Julie Havey – parent
Mary Ellen Flanagan – parent
Vicki Croteau – parent
Laura Buckley – parent
Anne Richardson – Amesbury Middle School
Mike Wesolowski – Amesbury Middle School
Leslie Barnaby – Cashman Elementary School
Suzanne Morin – Amesbury Elementary School
Sarah Pelletier- Amesbury Elementary School
Patty Hoyt – Amesbury High School
Lisa Dupere – Cashman Elementary School
Stan Schwartz – School Committee member
Bonnie Schultz – School Committee member
Katie Kozacka – Amesbury High School student

Amesbury School Committee

Mayor Thatcher Kezer – Chairperson
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Five Year Plan: Goals and Objectives

1. Goal:

To increase collaboration between the teaching staff, parents, public library staff and school Library Media Teachers to provide students with meaningful literacy and research experiences.

Objectives:

The Library Media Teachers will:

- A. Expand teacher collaboration and resource sharing in order to foster a program that is dynamic and motivating and to encourage frequent use of the school libraries and the public library. Coverage will be made available to allow library media teachers to attend team meetings in order to plan integrated units of study.
- B. Increase collaboration with parents in order to foster awareness of library programs, databases and services.
- C. Increase collaboration with Amesbury Public Library staff members to increase the use of school and public libraries, library web sites and research databases by students, parents and teachers.

2. Goal:

Develop a Library Media Curriculum that supports and enhances the district's curriculum and gives students the skills they need to become effective learners in the 21st Century.

Objectives:

The Library Media Teachers will:

- A. Create a list of skills currently taught in the school libraries.
- B. Compare our list of skills with several exemplary state and national library media programs.
- C. Create a final draft of skills to be taught.
- D. Create a document that covers key terms, essential understandings, and essential skills which will align to the State Frameworks.
- E. Maintain and increase collection so that students can: "Read widely and fluently to make connections with self, the world, and previous reading" (AASL Standards for the 21st-Century Learner, standard 4.1.2.)

3. Goal:

To continue to participate in professional development in order to maintain professional knowledge and skills and to provide instruction in information literacy for teachers, administrators, and other members of the learning community.

Objectives:

The Library Media Teachers will:

- A. Continue attending the free training offered by Northeast Massachusetts Regional Library System to keep current on technology and other library trends with an emphasis on Web 2.0 developments and 21st century standards.
- B. Continue attending regional conferences, seminars and workshops to maintain awareness of new books and trends in technology with an emphasis on Web 2.0 developments and 21st century standards.
- C. Offer workshops and training to their staff on
 - 1. Electronic resources including databases
 - 2. Utilizing information literacy skills in content areas
 - 3. Automated catalog searching
 - 4. Web 2.0 resources
 - 5. 21st Century standards

4. Goal:

To review and update policies concerning the management of the Library Media Centers including the selection of materials, collection development, weeding of materials, and challenged materials.

Objectives:

The Library Media Teachers will:

- A. Review and update policies concerning the management of the Library Media Centers.
- B. Submit their policies to the School Committee for approval.
- C. Publish the policies on their school web pages.
- D. Inform administrators and teachers about the policies.

5. Goal:

To increase library media center staffing and budget to meet the Massachusetts School Library Association recommended level so that effective services can be provided to all students and staff. Library Media Teachers will continue to seek alternative sources of funding.

Objectives:

The District will when funding allows:

Establish a level of staffing and budget that is consistent with state standards and each school's size and needs.

- A. Maintain a full-time system-wide professional certified school library media center director with equal status to other system-wide directors.
- B. All schools will employ a full-time certified Library Media Teacher in compliance with the D.E.S.E. Library Media Standards.
- C. Elementary schools will increase support staffing to one full-time support staff member with broad based skills to support the Library Media Teacher in compliance with the D.E.S.E. Library Media Standards.
- D. Middle School will increase support staffing to one full-time support staff member in compliance with the D.E.S.E. Library Media Standards.
- E. High School will maintain support staffing to 2 part-time support staff members in compliance with the D.E.S.E. Library Media Standards.

The Library Media Teachers will:

- F. Investigate and use financial resources within the district and community to improve materials and services to support curriculum.

Revised February 17, 2009

Five Year Plan: Goals and Objectives

Action Plan, FY 2010

1. Goal:

To increase collaboration between the teaching staff, parents, public library staff and school Library Media Teachers to provide students with meaningful literacy and research experiences.

Objectives:

The Library Media Teachers will:

- D. Expand teacher collaboration and resource sharing in order to foster a program that is dynamic and motivating and to encourage frequent use of the school libraries and the public library.

***All Schools – Begin attending grade level meetings to encourage teachers from all subject areas to schedule time to co-teach with the Library Media Teacher so that students may be introduced to and use a variety of print and non-print sources across the curriculum.**

Timeline: September 2009 – ongoing.

Measures to determine progress: Curriculum mapping document and online survey of students and staff to collect feedback about the benefits of the new scheduling system.

***Middle School – Continue implementing strategies from the Tufts reading program into all research projects.**

Timeline: September 2009 – ongoing.

Measures to determine progress: Survey teachers and students about the effectiveness of the strategies.

***Middle School – Continue the Teachers As Readers program.**

Timeline: September 2009 – ongoing.

Measures to determine progress: Attendance sheets and survey of participants in June, 2010 about the effectiveness of the program.

***All Schools – Incorporate Library Etiquette issues into lessons for students.**

Timeline: September 2009 – ongoing.

Measures to determine progress: Feedback from library staff members and teachers about student behavior in the library.

***High School – Increase collaboration with 9th grade**

Timeline: September 2009 – ongoing

Measures to determine progress: Assignment alerts

***High School - Initiate an advisory board of teachers to promote optimal library usage**

Timeline: September 2009 – ongoing

Measures to determine progress: Minutes of meetings

- E. Increase collaboration with parents in order to foster awareness of library programs, databases and services.

***All Schools – Increase volunteer support.**

Timeline: September 2009 – ongoing.

Measures to determine progress: Number of new volunteers who sign up to help in the library.

***All Schools– Begin an online library newsletter for parents.**

Timeline: September – June 2010.

Measures to determine progress: Copies of the newsletters.

- F. Increase collaboration with Amesbury Public Library staff members to increase the use of school and public libraries, library web sites and research databases by students, parents and teachers.

***All Schools – Include the Amesbury Public Library staff members in the monthly school library meetings.**

Timeline: September 2009 – ongoing.

Measures to determine progress: Minutes of meetings and reports on the number of programs presented collaboratively.

3. Goal:

Develop a Library Media Curriculum that supports and enhances the district's curriculum and gives students the skills they need to become effective learners in the 21st Century.

Objectives:

The Library Media Teachers will:

- F. Create a list of skills currently taught in the school libraries.

***All Schools – Align library skills instruction within content areas and grade level benchmarks.**

Timeline: September 2009 – ongoing.

Measures to determine progress: Document which lists skills currently taught K – 12 through our library program.

***Elementary Schools will begin to institute a similar library curriculum at each school**

Timeline: September 2009 – ongoing

Measures to determine progress: Lessons plans

- E. Maintain and increase collection so that students can: “Read widely and fluently to make connections with self, the world, and previous reading” (AASL Standards for the 21st-Century Learner, standard 4.1.2.)

***High School – Increase and update fiction collection**

Timeline: September 2009 – ongoing

Measures to determine progress: Number of fiction books cataloged

3. Goal:

To continue to participate in ongoing professional development in order to maintain professional knowledge and skills and to provide instruction in information literacy for teachers, administrators, and other members of the learning community.

Objectives:

The Library Media Teachers will:

- D. All schools – continue attending the free training offered by Northeast Massachusetts Regional Library System to keep current on technology and other library trends with an emphasis on Web 2.0 developments.

***All Schools – Continue to attend free training offered by the Northeast Massachusetts Regional Library System.**

Timeline: September 2009 – ongoing.

Measures to determine progress: Reports from staff about how they will use the skills learned and professional development point certificates from NMRLS.

- E. All schools – continue attending regional conferences, seminars and workshops to maintain awareness of new books and trends in technology with an emphasis on Web 2.0 developments and the AASL Standards for the 21st Century.

***All Schools – Continue to attend conferences, seminars and workshops with an emphasis on those covering Web 2.0 developments and AASL Standards for the 21st Century.**

Timeline: September 2009 – ongoing

Measures to determine progress: Professional development point certificates or credits earned.

- F. All schools – offer workshops and training to their staff on

1. Electronic resources including databases
2. Utilizing information literacy skills in content areas
3. Automated catalog searching
4. Web 2.0 resources
5. 21st Century standards

*** All Schools – Offer workshops and training for staff members.**

Timeline: September 2009 – ongoing

Measures to determine progress: Attendance records, evaluation of the workshop by the participants

4. Goal:

To review and update policies concerning the management of the Library Media Centers including the selection of materials, collection development, weeding of materials, and challenged materials.

Objectives:

The Library Media Teachers will:

- E. Review and update policies concerning the management of the Library Media Centers.

***All Schools – Investigate policies from other school libraries to determine which elements to change and/or add to our current policies.**

Timeline: September 2009 – ongoing.

Measures to determine progress: Rough draft of the updated policy if any changes are made.

5. Goal:

To increase library media center staffing and budget should be increased to meet the Massachusetts School Library Association recommended level so that effective services can be provided to all students and staff. Library Media Teachers will continue to seek alternative sources of funding.

Objectives:

The District will when funding allows:

Establish a level of staffing and budget that is consistent with state standards and each school's size and needs.

- F. Maintain a full-time system-wide professional certified school library media center director with equal status to other system-wide directors.

***All Schools – Maintain a K-12 Library Director with equal status to other K-12 Directors.**

Timeline: September 2009.

Measures to determine progress: Personnel reports.

- G. All schools will employ a full-time certified Library Media Teacher.

***All Schools – Maintain a full-time certified Library Media Specialist**

Timeline: September 2009.

Measures to determine progress: Personnel reports.

E. High School will maintain support staffing to 2 part-time support staff members in compliance with the D.E.S.E. Library Media Standards.

***High School – Maintain support staffing to 2 part-time support staff members.**

Timeline: September 2009.

Measures to determine progress: Personnel reports.

The Library Media Teachers will:

F. Investigate and use financial resources within the district and community to improve materials and services to support curriculum.

***All Schools – Continue to offer book fairs and apply for grants from AEFI and other funding sources.**

Timeline: September 2009 – ongoing.

Measures to determine progress: Reports of equipment and library materials purchased with the funds from grants and book fairs.

Revised February 17, 2009

